

# **AGENDA**

St. Lucie Village  
Board of Aldermen meeting\*  
December 15, 2020  
6:30pm

- 1) ROLLCALL
- 2) MINUTES
- 3) TREASURY REPORT
- 4) MARSHAL'S REPORT
- 5) BUILDING REPORT
- 6) BUSINESS AGENDA
  - a) Marshal and Clerk Positions
  - b) Lot Split/Subdivision Questions:
    - i. No # Milton Road (Lightle)
    - ii. 3117 N. Indian River Drive (Lee and Cochran)
    - iii. 3241 and 3233 N. Indian River Drive (Fowler)
    - iv. 444 Waters Drive (Myers)
  - c) Terminating Shade Tree Lease
  - d) Topics for Meeting with County Commissioners
  - e) AC Annual Maintenance Proposals
- 7) PUBLIC COMMENT – REGARDING OTHER MATTERS
- 8) ATTORNEY'S REPORT
- 9) VICE-MAYOR'S REPORT
- 10) MAYOR'S REPORT
- 11) BOARD COMMENTS

No further business, meeting adjourned

**Board of Aldermen meeting  
November 17, 2020  
At Town Hall**

**1) ROLL CALL**

Attending: Mayor Thiess, Vice-Mayor Grimes, Dale Reed, John Langel  
Also attending: Attorney Richard Neill, Jr., Marshal Scott Dennis, and  
Building Official Carl Peterson

**2) MINUTES**

**MOTION: A motion was made to approve the minutes of the October 27,  
2020 meeting**

**By: Jim Grimes**

**2<sup>nd</sup>: John Langel**

Voice vote unanimously approved

**3) TREASURY REPORT**

Clerk Donna Dennis reported the following:

Operations account.....\$ 58,115.20

Money market account.. 233,790.77

Ad Valorem account..... 57,396.98

Parks account..... 77,611.72

2<sup>nd</sup> Half cent account... 1,000.00

**Total-----\$ 427,914.67**

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School account -----\$ 2,454.71

**MOTION: A motion was made to approve the October 31st, 2020 Treasury  
Report**

**By: Jim Grimes**

**2<sup>nd</sup>: John Langel**

Roll call vote unanimously approved

**4) MARSHAL'S REPORT – Please see attached**

Scott Dennis reported 25 tours of duty traveling throughout the Village. Additional hours for secondary contacts, research, and code related meetings were negligible, no charges to the Village.

There was a discussion about the paving condition of River Prado. The Mayor stated the patching is no longer helping and that it definitely needed more – as in new overlay.

**5) BUILDING OFFICIAL'S REPORT – Please see attached**

**\*\*\*Please note the Building Official reports that the 2<sup>nd</sup> permit beginning with  
C01 should have been C02\*\*\***

Building official Carl Peterson reported \$1804.50 in permit and re-inspection fees in the month of October 2020. Mr. Peterson also reported that his total to the Village for inspection services was \$1271.00.

The Building Official noted the request to Demo the former Terry home located at 2825 North Indian River Drive. Attorney Richard Neill Jr. reported that a prospective

buyer wants to split the lot, demo the current home, and build two new waterview homes that would share a dock if they could not get two. It was determined that the one free split per property was already used in the past and that approving this would set a precedent, as well as not be fair to persons in the past that were denied a second split of their lot/s. It was also noted that a lot split through the subdivision ordinance was not possible due to spatial limitations on the parcel. The request to split the lot at 2825 North Indian River Drive was denied.

**MOTION: A motion was made to approve Building Official's Report for October 2020**

**By: Jim Grimes**

**2<sup>nd</sup>: Dale Reed**

Roll call vote unanimously approved

## **6) BUSINESS AGENDA**

### **a) Marshal and Clerk positions / job descriptions**

Mayor Thiess reports that the job descriptions need to be finalized. It was noted that the Clerk position, since elected, must be held by a Village resident. The paid position of Secretary (Clerk and Secretary typically same person) does not have to be a resident. The Mayor felt the position of Clerk as a separate position might not generate interest since it is not paid. He noted that it would be helpful if the position of Marshal is filled by a retiree of law or code enforcement and that someone that lives outside of the Village may be more comfortable with the position so they do not have to have any unfavorable issues with neighbors. Marshal Scott Dennis requested that the public works portion of the job be added to the Marshal's job description. He said it would be helpful for any applicants to know they will repair/replace signs and fill potholes, etc. when necessary. Vice-Mayor Grimes said he knew someone very interested in the Marshal position.

**MOTION: A motion was made to follow up at the next meeting with the job descriptions for both Clerk/Secretary and Marshal**

By: John Langel

2<sup>nd</sup>: Dale Reed

Voice vote unanimously approved

### **b) 2825 North Indian River Drive**

**\*see previous discussion of this subject under Building Official's report**

### **c) Ordinance 2020-1 (Business hours for alcohol sales\* – final hearing)\*on premise consumption**

Close time for establishments serving alcohol for on premise consumption will be 11pm every day with a reopening time of 7am, except Sundays, which will have a reopen time of 1pm.

**MOTION: A motion was made to approve Ordinance 2020-1 as stated**

By: Jim Grimes

2<sup>nd</sup>: Dale Reed

Voice vote unanimously approved

### **d) 2304 North US1 (Deese property) – landscape plan**

Richard Neill, Jr. said the Village received a proposed landscape plan from Bruce Hopper for the National RV Sales location above. The plan was sent to Village engineer Steve Cooper to address any possible deficiencies. It was determined no action would be taken tonight since there are 2 months to work with this.

**e) Parks MSTU Second amended 2020-2021 Budget – please see attached**

Richard Neill Jr. said he is asking the Board to approve a revised version of the budget. The roof and related work at the School were determined to be capital improvements due to the nature and extensive amount of work to be done. This therefore, could be funded by the Parks MSTU money.

**MOTION: A motion was made to approve the second amended budget**

By: Jim Grimes

2<sup>nd</sup>: John Langel

Roll call vote unanimously approved

**f) AC Annual Maintenance Proposals**

This item was pushed to the December meeting due to having only 3 Board members present, two of which may have a conflict on the subject.

**g) Proposals for As-Built survey for North Indian River Drive**

There was a discussion about the water settling in low areas in the historic part of the Village. It was noted that these areas need protection from the waves and this will require a more permanent solution. The Mayor had RJ from Hawkins come out to look at these areas and a large pot hole on Yacht View Lane. Engineer Steve Cooper felt there were no deficiencies in the recent paving by Hawkins. The Engineer offered pricing for the following As-Built surveys:

- from Chamberlin to the Pruitt's on North Indian River Drive \$1000.00
- Per specs all low areas \$3000.00
- Entire NIRD \$8000.00

The Board decided not to survey but possibly use funds to install rock and to otherwise wait until dry season to get back with Hawkins and the Engineer to address the situation.

**7) PUBLIC COMMENT – REGARDING OTHER MATTERS**

There were no public comments

**8) ATTORNEY'S REPORT**

Mr. Neill advised he had nothing further

**9) VICE-MAYOR'S REPORT**

The Vice-Mayor said he feels the area east of the Pruitt's property on the north end of North Indian River Drive could be helped by adding rock to the area.

**10) MAYOR'S REPORT**

Mayor Thiess had the following items:

- 1) His letter to Comcast regarding them moving their lines where FPUA already removed theirs was returned due to improper address. He was able to obtain

email and regular mail addresses for Derek Cooper and Amy Smith and the letter would go back out both ways.

- 2) The thermoplastic striping to be done in River Woods is delayed due to all the wet weather. The ditch part of the project needs to dry out as well before the equipment can be moved in to work.  
The Mayor also advised the new speed hump to be installed on the south end of NIRD as a trial will be delivered via semi truck to Town Hall. Volunteers will be there to help unload it and then will install it on the Drive.

#### **11) BOARD COMMENTS**

The Board had no further comments

**No further business, meeting adjourned**

# Treasury Report

Town of St. Lucie Village

November 30, 2020

Operations Account-----	\$ 63,622.65
Money Market Account-----	\$233,792.69
Ad Valorem Account-----	\$ 68,229.01
Parks Account-----	\$ 70,211.75
2 <sup>nd</sup> Half Cent Tax-----	\$ 7,949.82
<b>Total-----</b>	<b><u>\$443,805.92</u></b>
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School Account-----	\$ 14,226.52

# Town of St Lucie Village

## Marshal's Report

December 1, 2020

J. Scott Dennis  
Marshal

Report Dates: November 1-30

I have conducted **27 tours** of duty traveling throughout the Village at various times covering approximately **220 miles**. Additionally, secondary contacts, research, and code related meetings resulted in an additional **(negligible)** of time.

### **Property Checks/Code Enforcement:**

**3429-3463 Old Dixie Highway VIOLATION ISSUED** (June 2020) UPDATE: No change except one vehicle moved back to main lot Awaiting Hearing to be scheduled. Tenants of 3461 have moved out and property has been somewhat cleaned up.

**3139 Old Dixie:** Contact was made with Ms Davis regarding junk vehicle and abandoned boat in the right of way. Ms. Davis expressed that the vehicle was lawfully tagged but was unaware of the "running condition" requirement. She agreed to address the issue. The boat remains but truck has been removed. Citation prepared for boat issue.

**Riverwoods Drive:** The markings for the speed hump have been redone. (Update 12/11/20) I also have since received a request for law enforcement assistance to curtail the speeding in the form of the Sheriff's Office speed trailer. That request has been sent to the SO for review.

### **Public Works:**

The Mayor and a group of volunteers completed the Beta Project installation of the rubber speed hump on NIRD. Signage was installed as well as the stop sign at Chamberlin and NIRD N/B. Of note, we should consider ordering future speed humps with YELLOW end caps to make them clearly visible. There have been additional requests for speed hump(s) to be installed on Chamberlin Blvd. In my professional opinion this would be a greatly needed addition as I have witnessed excessive speed on Chamberlin Blvd (often times by our own residents) I have spoken to a couple of them informally (to no avail; I saw them as repeat customers later in the same week). The Village experienced King Tides during the month resulting in routine flow over N Indian River Drive depositing excessive sand from the lagoon. Kyle Kelly's guys cleared the sand with a skid steer loader. They felt it only fair since they staged at the foot of Chamberlin Blvd.

This brings up the complaints received from some of our less-anonymous neighbors that have expressed their displeasure with staging of equipment trucks and trailers at the foot of Chamberlin. I implore the board NOT to take any action without careful consideration of the lack of alternatives. There is no room for staging along any of the roadways along NIRD, there are no turnaround facilities to the North. Signage requested by the same homeowners prevent parking along the curbs, the trucks that do stage typically use the median area of the roadway so as to minimize negative impact. The only semi alternative would be to park along East side of Old Dixie South of Chamberlin, but that is private property which would be met with more exceptions.

To date we have had successful resolution of 30 incidents

J. Scott Dennis  
Marshal  
05/01/2020

CODE ENFORCEMENT HOURS:  
Multiple check ups but negligible times (NO CHARGES)



# St. Lucie Village Building Officials Report

November 1 2020 – November 31 2020

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## PERMITS and REINSPECTION FEES

R71-2020 Marzo Roofing, 2841 N. Old Dixie Hwy. / Reroof	11/11/20	CC	\$166.95
R73-2020 Summerlin's Marine Const.453 River Prado / Dock & Lift W/Electric	11/20/20		\$285.75
R75-2020 Adron Fence,2817 &2821 N. IRD /Fence	11/20/20	CC	\$109.20
R74-2020 Mark Blackwell, 317 St. Lucie Ln. / Raised Deck	11/21/20		\$255.00

**Total \$ 816.90**

## Inspections

Monthly Fee			\$762.00
Flood Plain Manager			\$110.00
C01-2020 DJP Contracting Services, 2304 N. US 1 / Fence Final	11/20/20		\$50.00
C02-2020 DJP Contracting Services, 2304 N. US 1 / Windows Final	11/20/20		\$50.00
R73-2020 Summerlin's Marine Const.,453 River Prado/Dock & Lift W/Electric Review	11/20/20		\$25.00
R74-2020 Mark Blackwell, 317 St. Lucie Ln. / Review	11/22/20		\$25.00
R04-2020 Michael Padon Const., 3642 Riverwoods Dr. / Bath Renovation Final	11/23/20		\$50.00
CO3-2020 DJP Contracting Services, 2304 N. US 1 / Metal Building Final	11/23/20		\$50.00
R71-2020 Marzo Roofing, 2841 N. Old Dixie Hwy. / Dry-in	11/23/20		\$50.00
R74-2020 Mark Blackwell, 317 St. Lucie Ln. / Footer	11/25/20		\$50.00

**Total \$1222.00**

Telephone Fee			\$50.00
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