

AGENDA

St. Lucie Village
Board of Aldermen meeting*
November 17, 2020
6:30pm

- 1) ROLLCALL
- 2) MINUTES
- 3) TREASURY REPORT
- 4) MARSHAL'S REPORT
- 5) BUILDING REPORT
- 6) BUSINESS AGENDA
 - a) Marshal and Clerk Positions/Job Descriptions
 - b) 2825 N Indian River Drive (VanCotthem) – lot split, demolition permit, docks
 - c) Ordinance 2020-1 (Business Hours for Alcohol Sales) – final hearing
 - d) 2304 N. US 1 (Deese) – landscape plan
 - e) Parks MSTU Second Amended 2020-2021 Budget
 - f) AC Annual Maintenance Proposals
 - g) Proposals for As-Built Survey for North Indian River Drive
- 7) PUBLIC COMMENT – REGARDING OTHER MATTERS
- 8) ATTORNEY'S REPORT
- 9) VICE-MAYOR'S REPORT
- 10) MAYOR'S REPORT
- 11) BOARD COMMENTS

No further business, meeting adjourned

*At the Village Hall, 2841 Old Dixie Highway

1) **ROLLCALL**

Attending: Mayor Thiess, Vice-Mayor Grimes, Ingrid Van Hekken, Dale Reed, John Langel, and Tim Ritter.

Also attending: Attorney Richard Neill, Jr., Marshal Scott Dennis, and Building Official Carl Peterson.

2) **MINUTES**

MOTION: A motion was made to approve the minutes of the September 15th, 2020 meeting

By: John Langel

2nd: Ingrid Van Hekken

Roll call vote unanimously approved

3) **TREASURY REPORT**

Clerk Donna Dennis reported the following:

Operations account.....\$ 44,515.06

Money market account.. 233,788.79

Ad Valorem account..... 67,292.84

Parks account..... 82,296.72

2nd Half cent account... 1,000.00

Total-----\$ 428,893.41

School account -----\$ 5,818.21

MOTION: A motion was made to approve the September 30th, 2020 Treasury report

By: John Langel

2nd: Tim Ritter

Roll call vote unanimously approved

*****VICE-MAYOR GRIMES ARRIVED ON CALL AFTER HAVING TECH DIFFICULTIES AND WILL BE COUNTED IN THE ROLL CALL VOTES FROM THIS POINT*****

4) **MARSHAL'S REPORT – Please see attached**

Marshal Scott Dennis reported that in August there were 23 tours of duty with 222 miles covered. He said that secondary contacts, research and code related meetings resulted in 3 hours of time charged to the Village (\$75.00 total).

MOTION: A motion was made to approve the September 30th Marshal's Report which includes an additional \$75 payment as noted

By: Ingrid Van Hekken

2nd: John Langel

Roll call vote unanimously approved

5) BUILDING OFFICIAL'S REPORT – Please see attached

Building official Carl Peterson reported \$2271.98 in permit and re-inspection fees in the month of September 2020. Mr. Peterson also reported that his total to the Village for inspection services was \$1871.00.

Mr. Peterson spoke about the property at Naco Road and US Hwy 1 – please see Business Agenda item “a”.

MOTION: A motion was made to approve Building Official's Report for September 2020

By: Dale Reed

2nd: John Langel

Roll call vote unanimously approved

6) BUSINESS AGENDA

a) 2304 North US1 (Mr. Deese) – National RV Sales Occupational License

Mr. Deese completed and paid for a Business Occupational License to operate at the address above. This will be for RV Sales and RV parts sales. The owner said he will have mobile mechanics come to the address above or send the units out for repairs – no repair facility on site.

MOTION: A motion was made to approve* the Occupational License for National RV Sales to operate at 2304 North US Highway 1. (*issuance of this Occupational License comes with the provision that the St. Lucie Village landscaping requirements be met within 90 days). Mr. Deese was encouraged to submit his landscaping plan prior to the next Board of Aldermen meeting in November

By: Jim Grimes

2nd: Dale Reed

Roll call vote unanimously approved

National RV Sales accessory building:

Carl Peterson advised no setback issues for the 20' x 25' accessory building that Mr. Deese would like to build to house his tractor/mower and other items for the business. This building will only be to house maintenance items, not RV parts. Mrs. Van Hekken expressed concern that Mr. Deese began improvements prior to notifying the Village of his intentions. Mr. Deese assured everyone that he was greatly improving the property. Mayor Thiess asked if there was any input needed from the Fire Department. Mr. Peterson said Mr. Deese would need to contact them to which Mr. Deese said he had already and they advised their requirements. Mr. Deese said he would get back with the Fire Department to be sure he was within their requirements. The Mayor asked that Mr. Deese be sent the Village landscaping requirements.

MOTION: A motion was made to approve the 20' x 25' accessory building at National RV Sales – 2304 North US Highway 1

By: John Langel

2nd: Dale Reed

Roll call vote unanimously approved

b) Traffic calming devices / signs for North Indian River Drive (NIRD)

Mayor Thiess said he was in touch with a company called Treetop Products in reference to a speed hump that can be installed on the Drive south of Chamberlin to slow traffic. The Mayor feels that Treetop's product is better than any others he checked into. He said there are two volunteers (Dennis Macy and

Jimmy Clark) that will install the speed hump by securing it to the road in front of Chris Langel's home. This will save the Village \$500 that was quoted by Hawkins Paving. Mr. Chris Langel volunteered the area in front of his home to be used in order for the Village to see if it will indeed slow traffic. The total price including two signs and tax is \$1254.39 (tax was later removed with the Village's government tax exemption) without tax the all included price is \$1172.39.

MOTION: A motion was made to purchase one speed hump from Treetop Products and have volunteers Dennis Macy and Jimmy Clark install it

By: John Langel

2nd: Dale Reed

Roll call vote unanimously approved

c) ~~Ordinance 2020-1 (Business Hours for Alcohol Sales)~~

This item was skipped due to not enough time prior to the rescheduled meeting to advertise

d) Comcast issue – NIRD relocation expense

Comcast wants to charge the Village over \$60,000 to remove their overhead lines from the electric poles that FPUA already removed their lines on the south end of North Indian River Drive. The Mayor, on behalf of the Village, drafted a 3-page letter to Amy Smith, the Senior Vice President of Comcast's Florida region. He noted Comcast's lack of communication and cooperation in the matter. The Mayor noted that AT&T self-initiated a couple years ago the removal and placement underground of their lines with no charge to the Village.

MOTION: A motion was made to approve and send to Comcast the letter the Mayor drafted on behalf of the Village

By: Ingrid Van Hekken

2nd: Dale Reed

Roll call vote unanimously approved

e) Return to in-person meetings

Attorney Richard Neill, Jr. said the Village follows the Governor's orders in regard to in-person meetings during the current Corona Virus situation. He said Governor DeSantis said he was not going to extend the order for virtual meetings after October 31st, 2020. There was a discussion about how to make the Town Hall as safe as possible for those attending in-person meetings while the virus is still active and able to be transmitted. The first meeting with social distancing parameters in place will be November 17th.

f) River Woods Ditch / Park Entrance – proposed easement

There was a discussion about the River Woods ditch/Park entrance. Mayor Thiess said that the gate, which was approved at the last meeting, will have a lock on it and that enough people would have keys to it to so as not to be an issue. He said it will still have very limited access and absolutely no public access. The River Woods Homeowner's Association agreed to the Village's proposal and all understand that the funds will come from the Parks MSTU account.

MOTION: A motion was made to approve the easement proposed at the River Woods ditch/ park entrance and to authorize the mayor and Attorney to make minor clarifications or corrections

By: Dale Reed

2nd: Ingrid Van Hekken

Voting in favor:

Dale Reed, Ingrid Van Hekken, John Langel, and Tim Ritter

Voting against: Vice-Mayor Grimes

g) Parks MSTU / St. Lucie School – reimbursement issue

There was a misunderstanding at the last meeting about reimbursement of funds to the St. Lucie School. The Village advanced \$10,000 at the start of last fiscal year (October 2019), not \$14,440.47. The Attorney said there will need to be an amendment made to the Parks budget since \$4440.47 was paid by the School and the Village will need to reimburse that amount to the School account.

Anne Sinnott mentioned that there were some roof issues/leaking at the School as well that need to be addressed. She currently has a proposal to repair the roof and add gutters for a total of \$7367.00 and requested the Village advance the funds for this. There would be a deposit of 50% paid and the balance of 50% upon completion. Attorney Neill said the misunderstanding mentioned above will be addressed at the next meeting. Until then, there could be an emergency notice to authorize the funds from the Village.

MOTION: A motion was made to transfer funds in the amount of \$3,683.50 from the Village to the School

By: John Langel

2nd: Dale Reed

Roll call vote unanimously approved

h) Insurance Premium

Mayor Thiess said he spoke with John Ligon at the Florida Municipal Insurance Trust in regard to the Village deleting insurance coverage for Shade Tree Studio and small items in order for the Village to save some money. Eliminating coverage for Shade Tree and small items such as flagpoles, wood poles, old fences, etc will save the Village \$2595.00 annually. Mayor Thiess said Shade Tree Studio tenant Pat Cochran told him he intends to vacate the studio by December 31 or shortly thereafter, and a discussion item for demolition of the structure will likely be placed on the Board agenda after the studio is vacated.

MOTION: A motion was made to reduce the Village's insurance premium by \$2595 annually by eliminating coverage for Shade Tree Studio and smaller items that the Village can self-insure

By: Dale Reed

2nd: Ingrid Van Hekken

Roll call vote unanimously approved

i) Discussion of Marshal and Clerk Positions / Job Descriptions

This item was postponed due to the positions' descriptions not being distributed to the Board

j) AC Annual maintenance Proposals

Proposals were received from Grimes Air Conditioning and Seacoast Air

Conditioning for annual maintenance of air conditioning units at the Town Hall

_____ and Village School. Grimes and Seacoast submitted proposals for the same
_____ scope of services utilized in past years (“basic scope”) and an expanded scope
_____ that includes coil cleaning, putting algaecide tablets in the condensate pans,
_____ checking the heating systems, and replacing the belt on the large Town Hall unit
_____ annually. Grimes submitted the same cost for the basic and expanded scopes,
_____ \$2,600 annually for all units. Seacoast costs were \$2,464 and \$2,836 for the
_____ basic and expanded scopes, respectively. Vice Mayor Grimes suggested that the
_____ expanded scope should include high-efficiency filters since Board meetings will
_____ likely be in-person going forward and high-efficiency filters may be helpful with
_____ the COVID situation. Mayor Thiess will get with Grimes and Seacoast to see
_____ what impacts, if any, this may have on the proposals.

7) PUBLIC COMMENT – REGARDING OTHER MATTERS

There were no public comments

8) ATTORNEY’S REPORT

Mr. Neill advised he had nothing further

9) VICE-MAYOR’S REPORT

Vice-Mayor Grimes said he is disappointed with the paving job done recently by Hawkins. He noted low areas where water seems to collect. The Mayor said the only way to challenge the job is to get an As-Built survey by the Village Engineer and that he would obtain a quote to do this.

10) MAYOR’S REPORT

Mayor Thiess said he has five items:

- 1) Howard Tipton has requested a joint meeting with the County and the Village and the Mayor suggests the Board be thinking of any issues that may need to be addressed when the meeting occurs in January or February 2021.
- 2) River Woods ditch – Environmental Land Development would like to wait until the area dries out before getting his equipment in there. The deposit was sent for the gate to be built.
- 3) Port of Ft. Pierce Advisory Committee. If anyone is interested in replacing the Mayor in his position on this Board, please contact him.
- 4) Bruno Bornino, owner of the St. Lucie Club on the south side of NIRD said he is noticing yard crews working very late and requested they not do this.
- 5) Patching roads in the Village: The Mayor said there are some areas that need attention by way of patching the asphalt. He said the Marshal would ride around with RJ from Hawkins to take notes of what needed to be done. The Marshal said River Prado is the worst road in the Village and in dire need of patching or overlay. It was noted that this road and Chamberlin both may need this so pricing for patching as well as overlay will be requested from Hawkins. The Mayor said David King called him and said there is some erosion of the pavement on NIRD and that this will be looked at as well.

11) BOARD COMMENTS

The Board had no further comments

No further business, meeting adjourned

Treasury Report

Town of St. Lucie Village

October 31,, 2020

Operations Account-----	\$ 58,115.20
Money Market Account-----	\$233,790.77
Ad Valorem Account-----	\$ 57,396.98
Parks Account-----	\$ 77,611.72
2 nd Half Cent Tax-----	\$ 1,000.00
Total-----	<u>\$ 427,914.67</u>
<hr/>	
School Account-----	\$ 2,454.71

Town of St Lucie Village
Marshal's Report
November 1, 2020

J. Scott Dennis
Marshal

Report Dates: October 1-31, 2020

I have conducted **25 tours** of duty traveling throughout the Village at various times covering approximately **218 miles**. Additionally, secondary contacts, research, and code related meetings resulted in an additional **(negligible)** of time.

Property Checks/Code Enforcement:

3429-3463 Old Dixie Highway VIOLATION ISSUED (June 2020) UPDATE: No change except one vehicle moved back to main lot Awaiting Hearing to be scheduled. Tenants of 3461 have moved out and property has been somewhat cleaned up.

3139 Old Dixie: Contact was made with Ms Davis regarding junk vehicle and abandoned boat in the right of way. Ms. Davis expressed that the vehicle was lawfully tagged but was unaware of the "running condition" requirement. She agreed to address the issue. The boat remains but truck has been removed. Citation prepared for boat issue.

Public Works:

The Village experienced King Tides during the month resulting in routine flow over N Indian River Drive. There is erosion under new pavement at 3011 NIRD (Cottages). Considerable sand has been deposited upon the roadway due to tidal activity. NIRD South of Chamberlin near Yacht View has had considerable flooding due to the King Tides, it is unclear the best cost effective solution. Will be meeting with Hawkins to explore possible resolution. It will probably take some form of berm and protective rocks to limit wave action if not water intrusion. River Prado appears to be the worst road in the Village. It is in my opinion beyond patching and will need a new overlay. Waters has 5-6 potholes and a section approx. 10'X10' that is in poor condition. Will discuss with Hawkins.

To date we have had successful resolution of 30 incidents

CODE ENFORCEMENT HOURS:

Multiple check ups but negligible times (NO CHARGES)

St. Lucie Village Building Officials Report

October 1 2020 – October 31 2020

PERMITS and REINSPECTION FEES

R50-2020 Energized Gas, 2509 Lightwood Ln. / LP Tank and Lines	10/1/20	CC	\$161.70
R51-2020 Energized Electric, 2509 Lightwood Ln. / Generator	10/1/20	CC	\$166.95
R66-2020 Sea Coast A/C, 2841 N. Old Dixie Hwy. / A/C Change Out	10/6/20	CC	\$109.20
R60-2020 Kemibrich Corporation, 3250 N. US1/ Billboard Demo	10/7/20		\$129.00
R67-2020 Expert Shutters, 226 Euclid St. / Shutters	10/12/20	CC	\$187.95
C01-2020 DJP General Contracting Services 2304 N. U.S.1 / Fence	10/12/20	CC	\$109.20
C01-2020 DJP General Contracting Services 2304 N. U.S.1 / Windows	10/12/20	CC	\$109.20
C04-2020 Globmaster Sign,2304 N. U.S.1 / Sign	10/13/20	CC	\$109.20
R68-2020 Sea Coast A/C, 3107 N. IRD / A/C Change Out	10/13/20	CC	\$109.20
R69-2020 Mendozas "ABC", 3203 N. IRD / Paver Driveway	10/15/20		\$150.00
R70-2020 Richman Electric, 2929 N. IRD / New Meter Main in New Location	10/26/20	CC	\$166.95
C03-2020 DJP General Contracting Services 2304 N. U.S.1 / 20X 25 Metal Building Permit \$104.00, Double Fee, \$100.00, Review Fee \$75.00	10/29/20	CC	\$295.95

Total \$1804.50

Inspections

Monthly Fee			\$740.00
Telephone Fee			\$50.00
Flood Plain Manager			\$106.00
R63-2020 Precision Garage Door, 309 St Lucie Ln. / Garage Door Final	10/7/20		\$50.00
R59-2020 Stanislaus Enterprise, 3774 Spinnaker Ct./ Final Roof	10/9/20		\$50.00
R67 Expert Shutters, 226 Euclid St / Review	10/12/20		\$25.00
C01-2019 Masteck 2310 N. Old Dixie Hwy / Final Cell Tower	10/12/20		\$50.00
R62-2020 Chris Blackwell, 2509 N. IRD / Dry-In	10/15/20		\$50.00
C04-2020 Globmaster Sign,2304 N. U.S.1 / Sign Final	10/19/20		\$50.00
R60-2020 Kemibrich Corporation, 3250 N. US1/ Billboard Demo Final	10/19/20		\$50.00
R69-2020 Mendozas "ABC", 3203 N. IRD / Final Driveway	10/28/20		\$50.00
R44-2020 Mark Windle 3771 Spinaker Ct. / Footers	10/28/20		\$50.00

Total \$1321.00