

# **AGENDA**

St. Lucie Village  
Board of Aldermen meeting  
September 15, 2020  
6:30pm

**\*\*Due to COVID-19, this meeting will be conducted via GoTo Meeting. You are welcome to join from your computer, tablet or Smartphone at 6:30pm:**

**<https://global.gotomeeting.com/join/579160789>**

**United States (Toll Free): 1 877 309 2073**

**Access Code: 579-160-789**

**Board members and staff, as well as members of the public wishing to speak will be asked to identify themselves. During each Agenda item, the phones will be opened to allow for public comment regarding that particular item. It is requested that comments for all other items be held until the Public Comment (#7) timeframe.**

- 1) ROLLCALL
- 2) MINUTES
- 3) TREASURY REPORT
- 4) MARSHAL'S REPORT
- 5) BUILDING REPORT
- 6) BUSINESS AGENDA
  - a) Public hearing on proposed taxes and budget (tentative millage rate and tentative budget)
  - b) Parks MSTU Budgets (2019-2020; 2020-2021)
  - c) Riverwoods Ditch proposal
  - d) Speed Humps
  - e) Insurance premium
- 7) PUBLIC COMMENT – REGARDING OTHER MATTERS
- 8) ATTORNEY'S REPORT
- 9) VICE-MAYOR'S REPORT
- 10) MAYOR'S REPORT
- 11) BOARD COMMENTS

No further business, meeting adjourned

1) **ROLLCALL**

Attending: Mayor Thiess, Vice-Mayor Grimes, Ingrid Van Hekken, Dale Reed and John Langel. Tim Ritter was absent. Also attending: Attorney Richard Neill, Jr., Marshal Scott Dennis, and Building Official Carl Peterson.

2) **MINUTES**

**MOTION: A motion was made to approve the minutes of the July 16th, 2020 meeting**

By: Jim Grimes

2nd: Ingrid Van Hekken

Roll call vote unanimously approved

3) **TREASURY REPORT**

Clerk Donna Dennis reported the following bank account balances as of July 31st, 2020:

Operations account	\$ 32,351.81
Money market account	233,784.90
Ad Valorem account	191,431.67
Parks account	87,161.72
2nd Half cent tax	34,106.00
<b>Total</b>	<b>\$578,836.10</b>

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School Account           \$ 5,410.21

**MOTION: A motion was made to approve the July 31st, 2020 Treasury Report**

By: Jim Grimes

2nd: Dale Reed

Roll call vote unanimously approved

4) **MARSHAL'S REPORT**

Please see attached

Marshal Scott Dennis reported 22 tours of duty with 185 miles throughout the Village in the month of July. He said that a previous complaint was regenerated in regard to an unpermitted construction of a fence extending onto property belonging to the Hodges on NIRD. The Hodges had a survey done and the survey indicated the fence was in fact on their property. A warning letter has been sent to the Pruitts (in addition to speaking to both Mr. and Mrs. Pruitt on multiple occasions). The Marshal also reported and is working a new complaint in regard to an auto repair at a residence. Marshal Dennis said he shuttered and then un-shuttered Town Hall when Hurricane Isaias came close to the area and passed. The Marshal reported he did rounds with the road paving contractor and marked all areas that held water during light to moderate flooding. Code enforcement was minimal - so no charges to the Village.

5) **BUILDING OFFICIAL'S REPORT**

Please see attached

Building Official Carl Peterson reported \$599.55 in building permits and fees collected.

He advised the Board of a request by a resident at 3771 Spinnaker Court to add a summer kitchen to their property. It was confirmed that all setbacks were within code.

**MOTION: A motion was made to approve the permit for the summer kitchen at 3771 Spinnaker Court**

By: John Langel

2<sup>nd</sup>: Dale Reed

Roll call vote unanimously approved

**MOTION: A motion was made to approve the July 2020 Building Official's Report**

By: Ingrid Van Hekken

2<sup>nd</sup>: Jim Grimes

Roll call vote unanimously approved

There was a discussion about records retention and Attorney Richard Neill, Jr. said he would check into this and follow up at a later date.

**6) BUSINESS AGENDA**

**a) All Aboard/Brightline – update**

There was a discussion about the above...Mr. Neill said there had been some activity on the part of the railroad, and they are processing permits. He said we are keeping a good eye on safety through the County's efforts and are being assured that the planned improvements will support quiet zones. He also mentioned that a couple of his comments made it on Politico – one being that the County is trying to help St. Lucie Village in regard to AA/Brightline.

**b) Caribee Colony / IRLWC – discussion**

Attorney Neill said the dock permit application that CC/IRLWC had submitted was withdrawn. Some work being done on their parking lot was reported but it is pervious and did not fall into anything requiring permit - no violations were noted. It was noted that the Building Official was contacted by a pool company in regard to this property and the Building Official said a pool would have many requirements, including an approved bathhouse.

**c) Ordinance 2020-4(Cargo Container Moratorium) – final reading**

**MOTION: A motion was made to approve Ordinance 2020-4, Moratorium on Cargo Containers in St. Lucie Village**

By: Jim Grimes

2<sup>nd</sup>: Ingrid Van Hekken

Roll call vote unanimously approved

**d) Ordinance 2020-1 (Business hours regarding alcohol sales) – first reading**

**MOTION: A motion was made to pass on the first reading of Ordinance 2020-1**

By: Jim Grimes

2<sup>nd</sup>: Ingrid Van Hekken

Roll call vote unanimous

**e) Tommy Hawkins and Sons, Inc. paving invoice**

The invoice for the NIRD and SLL paving project was presented in the amount of \$141,875.00. Mayor Thiess said Engineer Steve Cooper checked the load level and stated it was good. Vice-Mayor Grimes asked if the material used was highway grade. The Mayor said he would find out and advise.

**MOTION: A motion was made to approve and pay the Hawkins invoice in the amount of \$141,875.00**

By: Jim Grimes

2<sup>nd</sup>: Dale Reed

Roll call vote unanimously approved

**7) PUBLIC COMMENT – REGARDING OTHER MATTERS**

Ingrid Van Hekken asked if the Attorney found anything out about the ditch in River Woods that is in need of being cleared and drained since it seems to get worse with each rainstorm. Mr. Neill said he hadn't but that it might be possible to use the Parks funds for the work. Mayor Thiess said he would get an estimate for the work to be done.

**8) ATTORNEY'S REPORT**

Richard Neill, Jr. said that in September the Board would be adopting the millage rate – and he asked everyone to mark their calendars for a September 22<sup>nd</sup> budget meeting at either 5:15 or 5:30. The time will be confirmed at the September 15<sup>th</sup> Board meeting.

Ingrid Van Hekken mentioned that there has been no bid to conduct the annual audit and that the Board should change who does the audit every five years as there are probably 4 or 5 firms that can do these State required audits. Mr. Neill said getting bids would involve advertising for proposals and that this could be addressed ahead of getting the next audit done.

**9) VICE-MAYOR'S REPORT**

Vice-Mayor Grimes said he felt Hawkins did a good job on the paving, but that he would still like to know what grade of product was used.

**10) MAYOR'S REPORT**

The Mayor reported he had nothing further.

**11) BOARD COMMENTS**

Ingrid Van Hekken asked if the speed bump going into River Woods could be repainted. The Mayor said he could get a price from Hawkins and announce it at the next meeting. John Langel said he would appreciate getting information on speed tables as Chris Langel on NIRD has noticed more people speeding on the Drive. The Mayor said he would get generic pricing for speed humps v. speed tables. He also said if a speed hump is put in, there will need to be signs, striping, etc. Attorney Neill Jr., said this could be put on next month's Agenda.

Ingrid Van Hekken and Attorney Neill mentioned transferring Parks MSTU funds to the School and said the Board could discuss at the next meeting.

No further business, meeting adjourned

# Treasury Report

Town of St. Lucie Village

August 31, 2020

Operations Account-----	\$ 42,588.69
Money Market Account-----	\$233,784.90
Ad Valorem Account-----	\$181,431.67
Parks Account-----	\$ 87,161.72
2 <sup>nd</sup> Half Cent Tax-----	\$ 34,106.00
<b>Total-----</b>	<b><u>\$ 579,072.98</u></b>
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School Account-----	\$ 5,669.21

**Budget St. Lucie Village FY 2019-2020**

<b>REVENUES:</b>	<b>BUDGET:</b>	<b>Aug-20</b>	<b>FYTD</b>		
Ad Valorem Taxes (1.85/\$1k)	\$ 120,000.00	0.00	117,764.08		
Electric	\$ 50,000.00	6,104.91	56,374.18		
Local Communication	\$ 6,000.00	0.00	4,511.14		
Alcohol	\$ 600.00	0.00	0.00		
Occupational Licenses	\$ 2,500.00	274.36	968.53		
Building Permits	\$ 14,000.00	1,223.72	16,600.10		
Village Hall Rental	\$ -	0.00	0.00		
Shadetree Rental	\$ 2,400.00	213.00	2,344.20		
State Shared Revenue	\$ 12,000.00	0.00	12,533.97		
Garbage Collection	\$ 70,000.00	6,382.88	64,488.83		
Interest	\$ 100.00	0.00	63.10		
Miscellaneous Revenues	\$ 2,000.00	0.00	1,078.38		
One-Half Cent Sales	\$ 23,000.00	0.00	24,129.88		
Discretionary Restricted	\$ 23,000.00	0.00	20,793.40		
Gas Tax	\$ 11,000.00	0.00	10,226.55		
Parks MSTU	\$ 14,000.00	0.00	15,358.00		
		0.00	347234.34		
<b>TOTAL REVENUES</b>	<b>\$ 350,600.00</b>	<b>14,198.87</b>	<b>347,234.34</b>		
<b>EXPENDITURES</b>	<b>BUDGET:</b>		<b>FYTD</b>		
Secretary	\$ 17,000.00	1,403.00	14,030.00		
Marshal	\$ 19,000.00	1,580.00	15,800.00		
Building Official	\$ 24,000.00	1,201.00	13,055.00		
Payroll Tax	\$ 4,500.00	355.22	4,216.64		
Insurance	\$ 14,500.00	0.00	12,325.00		
Legal Fees and Costs	\$ 55,000.00	6,206.00	58,008.72		
Code Enforcement	\$ 5,000.00	0.00	1,369.04		
Village Hall Supplies	\$ 1,500.00	0.00	834.96		
Village Hall Utils and cells	\$ 3,000.00	554.76	8,987.73		
Village Hall Reps, Maint + Reno	\$ 7,000.00	35.00	6,485.00		
Village Hall Cleaning	\$ 1,800.00	150.00	1,500.00		
Patrol Car	\$ 1,500.00	0.00	633.63		
PWks Street Lights	\$ 9,000.00	615.88	6,277.52		
PWks Mowing	\$ 15,000.00	1,236.00	12,360.00		
PWks Projects**(trees)	\$ -	0.00	12,550.00		
PWks Road Repair	\$ 60,000.00	0.00	4,883.00		
PWks Ditch Maintenance	\$ 7,000.00	580.00	5,800.00		
PWks Drainage Projects	\$ 10,000.00	0.00	10,870.00		
FEC Reserve	\$ 90,000.00	0.00	72,157.15		
Accounting Services	\$ 7,800.00	4,400.00	11,025.00		
Other Professional Fees	\$ 5,000.00	0.00	0.00		
Garbage Collection	\$ 65,000.00	5,246.82	52,505.28		
Other (Miscellaneous)	\$ 5,000.00	104.74	2,111.54		
St. Lucie School Maintenance	\$ 6,000.00	698.60	5,126.16		
Parks MSTU	\$ -	0.00	0.00		
			<b>332,911.37</b>		
<b>TOTAL EXPENDITURES</b>	<b>\$ 433,600.00</b>	<b>24,367.02</b>	<b>357,278.39</b>		



Town of St Lucie Village  
Marshal's Report  
September 1, 2020

J. Scott Dennis  
Marshal

Report Dates: August -30, 2020

I have conducted **20 tours** of duty traveling throughout the Village at various times covering approximately **213 miles**. Additionally, secondary contacts, research, and code related meetings resulted in an additional **0 hours** of time.

**Property Checks/Code Enforcement:**

**3429-3463 Old Dixie Highway** VIOLATION ISSUED (June 2020) UPDATE: No change except one vehicle moved back to main lot Awaiting Hearing to be scheduled

**400 Palmetto Drive:** Complaint received regarding overgrown yard. A note was left for the resident. No return contact has been made to date.

**3139 Old Dixie:** Contact was made with Ms Davis regarding junk vehicle and abandoned boat in the right of way. Ms. Davis expressed that the vehicle was lawfully tagged but was unaware of the "running condition" requirement. She agreed to address the issue.

**3147 Old Dixie:** Warning was left for resident regarding Junk and Trash. Awaiting a response.

To date we have had successful resolution of 28 incidents

CODE ENFORCEMENT HOURS: MINIMAL No charges.



# St. Lucie Village Building Officials Report

August 1 2020 – August 31 2020

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## PERMITS and REINSPECTION FEES

R41-2020 Stanislaus Enterprises, 483 River Prado / Reroof	8/3/20	CC	\$166.95
C01-2019 Masteck /Renew Permit Cell Tower	8/4/20	CC	\$157.50
R42-2020 Sea Coast A/C /3589 N. Old Dixie Hwy. /A/C Change Out	8/4/20	CC	\$109.20
R43-2020 O'Donnell Impact Windows and Storm Protection 323 Anchors Way Install 6 Accordion Shutters \$150.00 Permit \$50.00 Review	8/10/20	CC	\$214.20
R46-2020 Panda Contractors, 423 Rouse Rd. / Reroof	8/11/20	CC	\$167.28
R45-2020 Grimes Heating & Air, 2615 N. Old Dixie Hwy./ Replace Mini Split	8/12/20		\$104.00
R47-2020 Stanislaus Enterprises Inc., 348 Anchors Way / Reroof	8/14/20	CC	\$220.64
R40-2020 Palm Coast Shutters, 207 Olson Ave / 8 Accordion Shutters	8/21/20	CC	\$187.95
R44-2020 Mark Windle 3771 Spinaker Ct. / Pavilion with Summer Kitchen Building \$400.00 Electric \$125.00 Review \$100.00	8/24/20		\$638.12
R48-2020 Bo Hutchinson, 2705 N. IRD / Grinder Pump And Electric	8/28/20		\$154.00
			<b><u>Total \$2119.84</u></b>

## Inspections

Monthly Fee			\$740.00
Telephone Fee			\$50.00
Flood Plain Manager			\$106.00
R33-2020 Bo Hutchinson, 2705 N. IRD / Beam	8/3/20		\$50.00
R43-2020 O'Donnell Impact Windows, 323 Anchors Way / Review	8/10/20		\$25.00
R70-2019 Beth Hoskins, 2933 N. IRD /Final Building, Plumbing and Electric	8/13/20		\$80.00
R33-2020 Bo Hutchinson, 2705 N. IRD / Final Wall	8/13/20		\$50.00
R06-2020 Sea Coast A/C, 453 River Prado / Final A/C With Duct	8/17/20		\$50.00
R35-2020 Elite Gas, 336 Chamberlin Blvd / Gas Underground	8/18/20		\$50.00
R41-2020 Stanislaus Enterprises, 483 River Prado / Roof Dry-In	8/18/20		\$50.00
R28-2020 Storm Tight Windows, 4240 Hagen Dr. / Final Window Install	8/19/20		\$50.00
R40-2020 Palm Coast Shutters, 207 Olson Ave / 8 Accordion Shutters/ Review	8/21/20		\$25.00
R47-2020 Stanislaus Enterprises Inc., 348 Anchors Way / Dry-In	8/21/20		\$50.00
R41-2020 Stanislaus Enterprises, 483 River Prado / Final Roof	8/22/20		\$50.00
R44-2020 Mark Windle, 3771 Spinaker Ct. / Review	8/24/20		\$50.00
R53-2020 Kiefer, 453 River Prado / Final Building, Electric Final, Plumbing Final, Flood Elevation Certificate and Health Dept. Final	8/26/20		\$80.00
R16-2020 Wilco Construction, 403 Rouse Rd / Dock and Electric	8/28/20		\$65.00

R09-2020 Lynch, 2501 N. IRD / Power Release	8/31/20	\$60.00
R25-2020 Chris Blackwell, 2509 N. IRD /Parking Area Pre-Pour	8/31/20	\$50.00
		<b><u>Total \$ 1731.00</u></b>