

# **AGENDA**

St. Lucie Village  
Board of Aldermen meeting  
August 18, 2020  
6:30pm

**\*\*Due to COVID-19, this meeting will be conducted via GoTo Meeting. You are welcome to join from your computer, tablet or Smartphone at 6:30pm:**

**<https://global.gotomeeting.com/join/187384973>**

**United States (Toll Free): 1 866 899 4679**

**Access Code: 187-384-973**

**Board members and staff, as well as members of the public wishing to speak will be asked to identify themselves. During each Agenda item, the phones will be opened to allow for public comment regarding that particular item. It is requested that comments for all other items be held until the Public Comment (#7) timeframe.**

- 1) ROLLCALL
- 2) MINUTES
- 3) TREASURY REPORT
- 4) MARSHAL'S REPORT
- 5) BUILDING REPORT
- 6) BUSINESS AGENDA
  - a) All Aboard/Brightline – update
  - b) Caribee Colony/IRLWC – discussion
  - c) Ordinances 2020-4 (Cargo containers moratorium) – final reading
  - d) Ordinance 2020-1 (business hours regarding alcohol sales) – first reading
  - e) Tommy Hawkins & Sons, Inc. – paving invoice
- 7) PUBLIC COMMENT – REGARDING OTHER MATTERS
- 8) ATTORNEY'S REPORT
- 9) VICE-MAYOR'S REPORT
- 10) MAYOR'S REPORT
- 11) BOARD COMMENTS

No further business, meeting adjourned

1) **ROLLCALL**- Attending: Mayor Thiess, Vice-Mayor Grimes, Ingrid Van Hekken, Dale Reed, and Tim Ritter. Also attending: Attorney Richard Neill, Jr., Marshal Scott Dennis, and Building Official Carl Peterson.

2) **MINUTES**

**MOTION: A motion was made to approve the minutes of the June 16th, 2020 meeting**

By: Jim Grimes

2nd: Tim Ritter

Roll call vote unanimously approved

3) **TREASURY REPORT**

Clerk Donna Dennis reported the following bank account balances as of June 30th, 2020:

Operations account	\$ 31,687.51
Money market account	233,782.92
Ad Valorem account	201,271.81
Parks account	87,161.72
2nd Half cent tax	34,106.00
<b>Total</b>	<b>\$588,009.96</b>

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School Account \$ 4,934.21

**MOTION: A motion was made to approve the June 30th, 2020 Treasury Report**

By: Jim Grimes

2nd: Dale Reed

Roll call vote unanimously approved

4) **MARSHAL'S REPORT**

Please see attached

Marshal Scott Dennis reported 27 tours of duty with 187 miles throughout the Village in the month of June. He said that a violation was issued at 3429-3463 Old Dixie Highway and that the wait will now be for a hearing to be scheduled. The Marshal also reported that the Rays of Spinnaker Court contacted him to express their concern over the neighbor to their East. They were concerned that the disrepair state of the home could cause it to come apart during a storm. A check of the building failed to present any structural violations within the Village code. 28 incidents have been resolved to date. The Marshal said there were minimal hours of time spent for code enforcement - no charge by the Marshal.

5) **BUILDING OFFICIAL'S REPORT**

Please see attached

Building Official Carl Peterson reported June being a very slow month - the slowest he has seen since he began working at the Village. There was a discussion about the new code book coming out and that this will be the year the Village needs to purchase it. He said he personally prefers the electronic version. He said one can go on the MyFlorida website and access the books for free, while the hard copy will run over \$500.

**MOTION: A motion was made to approve the June 30th 2020 Building Official's Report**

By: Jim Grimes

2nd: Tim Ritter

Roll call vote unanimously approved

## **6) BUSINESS AGENDA**

### **a) Proposed millage rate; budget hearing schedule**

Attorney Richard Neill, Jr. said no decision would be made tonight, but for the purpose of discussion, last year the rate was 1.7840, and a possible proposed rate for this coming tax season would be 1.7650. He said this compares with the roll-back rate of 1.7210 - rollback rate being the amount it would take to raise the same amount of taxes as the previous fiscal year. Vice-Mayor Grimes asked what the proposed rate would mean in property tax increase and Mr. Neill said it would be a 3.22% increase. Mayor Thiess noted that the increase is a reflection of the increase in property tax values.

**MOTION: A motion was made to complete the forms as required by the Florida Department of Revenue with a millage rate of 1.7650**

By: Jim Grimes

2nd: Ingrid Van Hekken

Roll call vote unanimously approved

**MOTION: A motion was made to approve the 1st Public Hearing for the Village millage rate and budget to be held on September 15, 2020. This will be the first item addressed at the regular Board of Aldermen meeting at 6:30pm. The 2nd Public Hearing for the same will be scheduled at that meeting but, for now, we should plan on September 22nd**

By: Dale Reed

2nd: Tim Ritter

Roll call vote unanimously approved

### **b) North Indian River Drive - lighting selection**

Mayor Thiess said that this item really needed to be left as it was previously (tabled so the residents could experience the south end of North Indian River Drive with no lights). The Board agreed to leave the item off the Agenda for two more months which gives residents time to decide how to weigh in.

### **c) Ordinances 2020-3, 2020-4 - Moratorium on cargo containers**

Attorney Richard Neill, Jr. drafted ordinances in case the Board wanted to weigh in on the subject of residents having cargo containers to use as storage containers. Mr. Neill, Jr. said he felt it was prudent to adopt regulations now before the Board has to address an issue.

**MOTION: A motion was made to adopt, on an emergency basis, Ordinance 2020-3, a moratorium on cargo containers used in the Village.**

By: Jim Grimes

2nd: Ingrid Van Hekken

Roll call vote unanimously approved

**MOTION: A motion was made to approve at first reading Ordinance 2020-4, a moratorium on the use of cargo containers in the Village**

By: Jim Grimes

2nd: Ingrid Van Hekken

**d) Business Hours/ Hours for Alcohol Sales - discussion**

There was a discussion about business hours and hours for sales of alcohol in the Village. Attorney Richard Neill Jr. said the Board could decide that all businesses close at 11pm. Mr. Ritter said it might be better to make it 10pm and if someone needed to be open later than that, they could request a variance hearing. Mr. Reed said that it could be just about all businesses closing and not just those that might serve alcohol. Mr. Neill said that since he received further guidance tonight, he will go back and address the subject for better clarification.

**e) Cares Act Funding Agreement - approval**

Mayor Thiess said that St. Lucie County has funds from the Federal Government's Cares Act (funding / aid due to Corona Virus) and that the Village will most likely not use any, but it is in place in case it becomes needed.

**MOTION: A motion was made to approve the Cares Act Funding Agreement**

By: Dale Reed

2nd: Jim Grimes

Roll call vote unanimously approved

**7) PUBLIC COMMENT - REGARDING OTHER MATTERS**

There were no public comments in regard to other matters.

**8) ATTORNEY'S REPORT**

Attorney Richard Neill, Jr., said that he had nothing further.

**9) VICE-MAYOR'S REPORT**

Vice-Mayor Grimes said he felt some of the roads may need additional leveling prior to Hawkins paving them.

**10) MAYOR'S REPORT**

Mayor Thiess said he would talk with RJ at Hawkins and they will get on the leveling with hopes to finish at the end of next week. The Mayor said that Hawkins may be over budget by about \$2500.00 due to leveling, and that there was more to do. He said this is normal on a very large job such as this one.

**11) BOARD COMMENTS**

Dale Reed said he was out of town in a neighborhood and noticed "SLOW" signs around. He said the signs actually made him slow down. He also said that he feels the STOP signs are serving their purpose even if they slow people not to a full stop.

Ingrid Van Hekken said that the north ditch in River Woods is getting bad - clogged with debris and dead vegetation. She said she doesn't believe that just spraying it will help.

Attorney Neill said he would look into the situation.

Mrs. Van Hekken said she noticed in the Attorney's Report a couple of requests for variances.

One request is in good order and we are waiting for the other to send their payment in order to address both at one meeting.

Happy Birthday, Vice-Mayor Grimes!

No further business, meeting adjourned

# Treasury Report

Town of St. Lucie Village

July 31, 2020

Operations Account-----	\$ 32,351.81
Money Market Account-----	\$233,784.90
Ad Valorem Account-----	\$191,431.67
Parks Account-----	\$ 87,161.72
2 <sup>nd</sup> Half Cent Tax-----	\$ 34,106.00
<b>Total-----</b>	<b><u>\$ 578,836.10</u></b>
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School Account-----	\$ 5,410.21

<b>Budget St. Lucie Village FY 2019-2020</b>			
<b>REVENUES:</b>	<b>BUDGET:</b>	<b>Jul-20</b>	<b>FYTD</b>
Ad Valorem Taxes (1.85/\$1k)	\$ 120,000.00	159.86	117,764.08
Electric	\$ 50,000.00	5,922.32	60,124.81
Local Communication	\$ 6,000.00	975.62	5,296.80
Alcohol	\$ 600.00	0.00	0.00
Occupational Licenses	\$ 2,500.00	0.00	848.43
Building Permits	\$ 14,000.00	1,553.75	18,448.08
Village Hall Rental	\$ -	0.00	0.00
Shadetree Rental	\$ 2,400.00	213.00	2,557.20
State Shared Revenue	\$ 12,000.00	1,767.80	14,926.45
Garbage Collection	\$ 70,000.00	5,700.37	69,751.63
Interest	\$ 100.00	1.98	76.68
Miscellaneous Revenues	\$ 2,000.00	215.63	1,270.10
One-Half Cent Sales	\$ 23,000.00	4,458.64	28,501.26
Discretionary Restricted	\$ 23,000.00	3,460.48	24,645.16
Gas Tax	\$ 11,000.00	1,735.61	12,113.43
Parks MSTU	\$ 14,000.00	0.00	15,358.00
		26165.06	371682.11
<b>TOTAL REVENUES</b>	<b>\$ 350,600.00</b>	<b>26,165.06</b>	<b>371,682.11</b>
<b>EXPENDITURES</b>	<b>BUDGET:</b>	<b>Jul-20</b>	<b>FYTD</b>
Secretary	\$ 17,000.00	1,403.00	14,030.00
Marshal	\$ 19,000.00	1,580.00	15,800.00
Building Official	\$ 24,000.00	1,216.00	13,055.00
Payroll Tax	\$ 4,500.00	393.99	4,216.64
Insurance	\$ 14,500.00	0.00	12,325.00
Legal Fees and Costs	\$ 55,000.00	5,680.00	58,008.72
Code Enforcement	\$ 5,000.00	0.00	1,369.04
Village Hall Supplies	\$ 1,500.00	0.00	834.96
Village Hall Utils and cells	\$ 3,000.00	583.04	8,987.73
Village Hall Reps, Maint + Reno	\$ 7,000.00	35.00	6,485.00
Village Hall Cleaning	\$ 1,800.00	150.00	1,500.00
Patrol Car	\$ 1,500.00	0.00	633.63
PWks Street Lights	\$ 9,000.00	615.88	6,277.52
PWks Mowing	\$ 15,000.00	1,236.00	12,360.00
PWks Projects**(trees)	\$ -	0.00	12,550.00
PWks Road Repair	\$ 60,000.00	33.00	4,883.00
PWks Ditch Maintenance	\$ 7,000.00	580.00	5,800.00
PWks Drainage Projects	\$ 10,000.00	0.00	10,870.00

FEC Reserve	\$ 90,000.00	0.00	72,157.15
Accounting Services	\$ 7,800.00	1,200.00	11,025.00
Other Professional Fees	\$ 5,000.00	0.00	0.00
Garbage Collection	\$ 65,000.00	5,246.82	52,505.28
Other (Miscellaneous)	\$ 5,000.00	45.63	2,111.54
St. Lucie School Maintenance	\$ 6,000.00	585.48	5,126.16
Parks MSTU	\$ -	0.00	0.00
			<b>332,911.37</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 433,600.00</b>	<b>20,583.84</b>	<b>332,911.37</b>
<b>Balances</b>	<b>1-Oct-19</b>	<b>20-Jul-20</b>	<b>Projtd Oct 1</b>
Checking	16,332.03		21,945.35
Money Market	233,722.66		233,803.29
Ad Valorem	246,439.98		101,271.81
Parks MSTU	71,803.72		87,161.72
Discretionary RESTRCTD			-
<b>Total Reserves</b>	<b>568,298.39</b>		<b>444,182.17</b>

As a result of capital expenditures, there is 124116.22 less cash:

FEC	72,157.15
Paving	131,150.00
Tree removal & planting	12,550.00
New a/c for town hall	3,795.00
<b>Total</b>	<b>\$ 219,652.15</b>
<b>Savings</b>	<b>\$ 91,740.93</b>

Town of St Lucie Village  
Marshal's Report  
AUGUST 1, 2020

J. Scott Dennis  
Marshal

Report Dates: July 1-31, 2020

I have conducted **22 tours** of duty traveling throughout the Village at various times covering approximately **185 miles**. Additionally, secondary contacts, research, and code related meetings resulted in an additional **0 hours** of time.

**Property Checks/Code Enforcement:**

**3011 N Indian River Drive (et.al.):** Complaint received previously but regenerated regarding unpermitted construction of a fence extending approx. 2' onto the neighboring property to the North. A check failed to reveal any permit pulled. The adjacent property owners (Hodges) had a survey done to indicate the fence is in fact on their property. I have spoken to the Pruitts (Both Mr. and Mrs on multiple occasions) who each time promised to address the issue. A warning letter has gone out. OPEN PENDING

**3429-3463 Old Dixie Highway VIOLATION ISSUED (June 2020) UPDATE:** No change except one vehicle moved back to main lot Awaiting Hearing to be scheduled

To date we have had successful resolution of 28 incidents

**Hurricane Isaias**

In preparation for the impending landfall of the Hurricane, I secured Town Hall, closing all shutters and securing the gates. After the Non-Event, all the shutters were reopened.

**NIRD Paving Project:** In addition to multiple meetings with the contractor, I identified and marked all areas that held water during light to moderate flooding. I documented the negative aspects of the quality of the final product.

CODE ENFORCEMENT HOURS: MINIMAL No charges.



# St. Lucie Village Building Officials Report

July 1 2020 – July 31 2020

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## PERMITS and REINSPECTION FEES

R36-2020 Elite Gas 336 Chamberlin Blvd. / Install tank & hook to generator	CC	7/14/20	\$161.70
R37-2020 Matula Electric 336 Chamberlin / Generator	CC	7/15/20	\$166.95
R38-2020 HBS, INC, 421 Waters Dr. / Replace Sliding Glass Doors	CC	7/23/20	\$161.70
R39-2020 Sea Coast A/C, 453 Milton / A/C Replacement	CC	7/26/20	\$109.20

**Total \$599.55**

## Inspections

Monthly Fee			\$740.00
Telephone Fee			\$50.00
Flood Plain Manager			\$106.00
R10-2019 America Gas, 453 River Prado / Final Gas		7/8/20	\$50.00
R15-2020 DVT Hurricane Shutters, 453 River Prado / Final Shutters		7/9/20	\$50.00
R31-2020 Modtek Roofing INC, 2927 N. IRD / Dry-in		7/9/20	\$50.00
R22-2020 Sea Coast A/C, 2705 N. IRD / A/C Install No Duct Work		7/10/20	\$30.00
R31-2020 Modtek Roofing 2927 N. IRD / Roof Final		7/13/20	\$50.00
R33-2020 Bo Hutchinson, 2705 N. IRD / Footer		7/20/20	\$50.00
R38-2020 HBS, INC, 421 Waters Dr. / Review Replace SGD		7/23/20	\$25.00
R29-2020 DC Construction, 339 Chamberlin Blvd / Final on stairs		7/28/20	\$50.00

**Total**

**\$1251.00**