

- 1) ROLLCALL
- 2) BLESSING
- 3) PLEDGE OF ALLEGIANCE
- 4) MINUTES
- 5) TREASURY REPORT
- 6) MARSHAL'S REPORT
- 7) BUILDING OFFICIAL'S REPORT
- 8) BUSINESS AGENDA:
 - a) AAF/Brightline
 - b) Caribee Colony/IRLWC – update, authorization
 - c) Demming Road - update
 - d) Vacation Rentals – update
 - e) Regulating Business Hours – update/discussion
 - f) Audit 2017-2018 - discussion
- 9) PUBLIC COMMENT – REGARDING OTHER MATTERS
- 10) ATTORNEY'S REPORT
- 11) VICE-MAYOR'S REPORT
- 12) MAYOR'S REPORT
- 13) BOARD COMMENTS

No further business, meeting adjourned

1) ROLL CALL

Attending: Mayor Thiess, Vice-Mayor Grimes, Ingrid Van Hekken, Dale Reed, John Langel, Tim Ritter
Also attending: Attorney Richard Neill, Jr., Marshal Scott Dennis, Building Official Carl Peterson

2) BLESSING - Vice-Mayor Jim Grimes

3) PLEDGE OF ALLEGIANCE

4) MINUTES

MOTION: A motion was made to approve the minutes of the November 19th Board of Aldermen Meeting

By: Jim Grimes

2nd: John Langel

Voice vote unanimously approved

5) TREASURY REPORT - See attached

Clerk Donna Dennis reported the following bank account balances as of November 30th, 2019:

Operations ----- \$ 19,290.69

Money Market -- \$233,742.20

Ad Valorem ----- \$175,625.17

Parks----- \$ 72,542.72

2nd Half Cent tax***

Total----- - \$501,200.78

The School account balance was \$4,007.69

***The next Treasury Report will have a separate line item for the Discretionary Sales Tax received from the State due to the funds being restricted and a new bank account opened for the funds.

MOTION: A motion was made to approve the November 30th, 2019 Treasury Report

By: Ingrid Van Hekken

2nd: Jim Grimes

Roll call vote unanimously approved

MOTION: A motion was made to approve paying the last 2019 Florida Municipal Insurance Trust quarterly insurance premium in the amount of \$4201.00

By: Jim Grimes

2nd: Ingrid Van Hekken

Roll call vote unanimously approved

6) MARSHAL'S REPORT - see attached

Marshal Scott Dennis reported that there was nothing new to report.

7) BUILDING OFFICIAL'S REPORT - see attached

Building Official Carl Peterson reported that the Hoskins were ready to demo the property at 323 Chamberlin Boulevard

MOTION: A motion was made to approve the demolition of the property at 323 Chamberlin Boulevard

By: Tim Ritter

2nd: Dale Reed

Voice vote unanimously approved

The Building Official asked for guidance as to how to proceed in regard to historical homes as far as remodeling. It was decided that there would be future discussion as to how to proceed should the issue come up.

8) BUSINESS AGENDA

a) AAF/Brightline - any update and approving correspondence

Attorney Richard Neill, Jr. told the Board that there was no update on the schedule of any plans being received. Mr. Neill asked the Board if they were in approval of the drafted letters, and all were in agreement as long the following people were added to the cc: Gayle Harrell, Debbie Mayfield and the Secretary of the FDOT.

b) *Note - the original Agenda item 8b (Replacing culvert at Fort Capron Ditch was removed from the Agenda until further notice)

Shadetree Studio - authorizing Pat Cochran to address taxes

Attorney Richard Neill Jr. asked that Mr. Cochran be allowed to address the substantial property tax increase on the Shadetree Studio property on Old Dixie Highway. The taxable value increased from 36K to 141K. Marshal Scott Dennis spoke to a contact at the Tax Office and they found this to be their error. The new taxable value will be 39K and the County agreed to reset the clock for payment to as soon as they are able to correct the value in their system and at that time Mr. Cochran will be advised.

MOTION: A motion was made to authorize Pat Cochran, the renter of the Shadetree Studio Property on Old Dixie Highway to speak to the Property Tax Appraiser's office directly and contest the taxes since he pays the property taxes directly

By: Jim Grimes

2nd: John Langel

Voice vote unanimously approved

9) PUBLIC COMMENT - REGARDING OTHER MATTERS

Mr. Paul Sinnott of 3111 North Indian River Drive asked that something be done about the condition of the former Norris' Ribs property on US1. Marshal Dennis said he would contact the owner and advise him the grounds must be cleaned up.

10) ATTORNEY'S REPORT - see attached

Attorney Richard Neill, Jr. said some work was done on Demming Road and it has caused some concern. He said it was reported that the work was held up so that the King's Surveyor could take a look and get measurements. The Kings have hired the Gunster Law Group and Mr. Neill said he has spoken with them in regard to the Demming Road situation. A meeting on January 6th with both attorneys and Mayor Thiess attending has been discussed. As part of the discussion between lawyers, the culvert issue on the Agenda was taken off the Agenda for tonight's meeting. Attorney Neill said that the Village will likely need the expertise of Engineer Steve Cooper for this meeting and other discussions that may come up on this matter.

MOTION: A motion was made to approve a time and expenses billed arrangement with Steve Cooper (specific invoices will be voted on as they are received)

By: John Langel

2nd: Dale Reed

Voice vote unanimously approved

Both Paul and Anne Sinnott said that there were numerous dump truck deliveries of dirt to the King Property this week

Marshal Scott Dennis noted on record that Susan Hodges said the Marshal would not hold off work for her/The King's surveyors and he wanted it noted that he did hold off the work being done by Environmental Land Development for their Surveyors to do what they needed to. Mr. Neill said he was in receipt of the Village's annual audit and asked which Board members would like a hard copy as opposed to a PDF and that he would put the results and any discussion of the audit on the Agenda for the next meeting.

Mr. Neill also advised he has returned to the Clerk for filing Ordinance 2019-13

He also said the Clerk spent 7 hours going through old records (2001-2005) for the Cartwright's property at the end of Rouse Road, for which Mr. Cartwright said he would pay. The Clerk produced the plans for the home built there as well as various meetings that mentioned the property.

Mr. Neill said he signed the Public Records Management agreement – and that there really isn't one since the Village has always kept all public records.

11) VICE-MAYOR'S REPORT

Vice-Mayor Jim Grimes said that the sand washing on the road by the Pruitt's property on North Indian River Drive has become unsightly. The Marshal reported that there was a Bobcat on the property and there were tracks leading to the back where there were items that the Mayor has asked to be moved away from Capron Ditch for months now. The Mayor asked the Marshal to contact Mr. Pruitt and request again that the items that may be blocking the ditch be removed.

12) MAYOR'S REPORT

The Mayor discussed the various low areas on the Drive that will need attention and said that maybe next week he can get the additional survey work done so our engineer can complete his design and come back to the Board in advance of the work to be done.

Mayor Thiess advised that John Wiatrak is no longer with the St. Lucie Airport. The Mayor said that Stan Payne is overseeing Airport issues. The Mayor said he has noticed more small plane activity even in his area of residence. He said he would put together a spread sheet to show the frequency of flights in conjunction with using the Flightradar24 Phone App to show Mr. Payne the Village's concern with increased air traffic over the Village.

13) BOARD COMMENTS

Alderwoman Van Hekken said she felt she should drop the idea of a defibrillator in the Town Hall since no one else seemed on board with it.

Mrs. Van Hekken also said a new bill referencing Vacation Rentals may be coming from the State and that the Village really needs to finalize a solid plan for allowable local rules on rentals while they still have some control.

There was a discussion about restaurants/nightclubs since there has been interest in two properties that had restaurants in operation - and both prospects mentioned night clubs. The Board and audience said maybe coming up with a time limit for all businesses to close in the evening could cover any future businesses.

No further business, meeting adjourned.

Treasury Report

Town of St. Lucie Village

December 31, 2019

Operations Account-----	\$ 22,733.61
Money Market Account-----	\$233,752.13
Ad Valorem Account-----	\$234,708.97
Parks Account-----	\$ 72,542.72
2 nd Half Cent Tax-----	\$ 13,528.00
Total-----	<u>\$ 577,265.43</u>

School Account-----	\$ 3,163.30
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Town of St. Lucie Village

1/20/2020 5:53 PM

Register: Bank OPERATING 6004

From 12/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/02/2019	9654	AT&T	EXPENDITURES:Vill...		85.22	X		7,597.78
12/02/2019	9655	Waste Pro Ft. Pierce	EXPENDITURES:Gar...		5,320.98	X		2,276.80
12/02/2019	9656	FL Municipal Insura...	EXPENDITURES:Insu...		4,201.00	X		-1,924.20
12/06/2019			-split-	Deposit		X	7,171.74	5,247.54
12/13/2019	9657	Ingrid Van Hekken	EXPENDITURES:Oth...		34.45	X		5,213.09
12/13/2019	9658	Gary Roberts Nurser...	EXPENDITURES:Pub...		487.50			4,725.59
12/13/2019	9659	Channon Holdings Co.	EXPENDITURES:Oth...		674.00	X		4,051.59
12/16/2019	db1231-2	United States Treasury	EXPENDITURES:Sala...	941 NOV 2019	588.96	X		3,462.63
12/16/2019	9660	Environmental Land ...	EXPENDITURES:Pub...		1,720.00	X		1,742.63
12/16/2019	9661	Austin's Lawn & Tre...	-split-		1,816.00	X		-73.37
12/16/2019	9662	Neill Griffin Marquis...	EXPENDITURES:Leg...		6,118.60	X		-6,191.97
12/16/2019			Bank AD VALOREM ...	Funds Transfer		X	10,000.00	3,808.03
12/16/2019			Bank DISCRET REST...	Funds Transfer	13,528.00	X		-9,719.97
12/19/2019	db1231-3	Florida Dept of Reve...	EXPENDITURES:Oth...		13.40	X		-9,733.37
12/20/2019			-split-	Deposit		X	10,531.41	798.04
12/23/2019	9663	John C Peterson	-split-		1,437.17	X		-639.13
12/23/2019	9664	Janet Hagan	-split-		277.05	X		-916.18
12/23/2019	9665	Donna Dennis	-split-		1,303.67			-2,219.85
12/23/2019	9666	J. Scott Dennis	-split-		1,580.00			-3,799.85
12/27/2019			Bank AD VALOREM ...	Funds Transfer		X	20,000.00	16,200.15
12/31/2019			-split-	Deposit		X	2,991.17	19,191.32
12/31/2019			-split-	Deposit		X	547.99	19,739.31
12/31/2019			REVENUES:Occupati...	Deposit		X	28.59	19,767.90
12/31/2019	db1231	SunTrust Bank	EXPENDITURES:Oth...		62.97	X		19,704.93

Budget St. Lucie Village FY 2019-2020

REVENUES:	BUDGET:	Oct-19	Nov-19	Dec-19	FYTD
Ad Valorem Taxes (1.85/\$1k)	\$ 120,000.00	0.00	16,868.34	73,552.35	90,420.69
Electric	\$ 50,000.00	7,162.05	6,638.09	5,313.91	19,114.05
Local Communication	\$ 6,000.00	0.00	441.68	866.95	1,308.63
Alcohol	\$ 600.00	0.00	0.00	0.00	0.00
Occupational Licenses	\$ 2,500.00	0.00	200.00	200.00	400.00
Building Permits	\$ 14,000.00	1,413.27	2,193.28	2,397.04	6,003.59
Village Hall Rental	\$ -	0.00	0.00	0.00	0.00
Shadetree Rental	\$ 2,400.00	200.00	200.00	200.00	600.00
State Shared Revenue	\$ 12,000.00	1,262.33	1,262.33	2,524.66	5,049.32
Garbage Collection	\$ 70,000.00	5,218.55	5,243.51	5,217.50	15,679.56
Interest	\$ 100.00	6.45	9.61	8.41	24.47
Miscellaneous Revenues	\$ 2,000.00	62.75	16.75	67.00	146.50
One-Half Cent Sales	\$ 23,000.00	0.00	2,265.67	2,239.12	4,504.79
Discretionary Restricted	\$ 23,000.00	1,043.38	3,621.86	1,733.35	6,398.59
Gas Tax	\$ 11,000.00	0.00	1,170.06	2,020.04	3,190.10
Parks MSTU	\$ 14,000.00	0.00	739.00	0.00	739.00
TOTAL REVENUES	\$ 350,600.00	16368.78	40,870.18	96,340.33	160,579.28
EXPENDITURES	BUDGET	Oct-19	Nov-19	Dec-19	FYTD
Secretary	\$ 17,000.00	1,403.00	1,403.00	1,403.00	4,209.00
Marshal	\$ 19,000.00	1,580.00	1,580.00	1,580.00	4,740.00
Building Official	\$ 24,000.00	1,196.00	1,216.00	1,671.00	4,083.00
Payroll Tax	\$ 4,500.00	608.20	588.96	714.23	1,911.39
Insurance	\$ 14,500.00	0.00	0.00	4,201.00	4,201.00
Legal Fees and Costs	\$ 55,000.00	5,204.70	6,639.00	6,118.60	17,962.30
Code Enforcement	\$ 5,000.00	125.00	0.00	0.00	125.00
Village Hall Supplies	\$ 1,500.00	0.00	0.00	0.00	0.00
Village Hall Utils and cells	\$ 3,000.00	407.83	476.00	318.06	1,201.89
Village Hall Reps, Maint + Reno	\$ 7,000.00	4,074.92	0.00	0.00	4,074.92
Village Hall Cleaning	\$ 1,800.00	150.00	150.00	150.00	450.00
Patrol Car	\$ 1,500.00	0.00	0.00	0.00	0.00
PWks Street Lights	\$ 9,000.00	643.50	643.50	633.35	1,920.35
PWks Mowing	\$ 15,000.00	1,236.00	8,386.00	1,723.50	11,345.50
PWks Road Repair	\$ 60,000.00	0.00	0.00	0.00	0.00
PWks Ditch Maintenance	\$ 7,000.00	580.00	580.00	580.00	1,740.00
PWks Drainage Projects	\$ 10,000.00	0.00	3,700.00	1,720.00	5,420.00
FEC Reserve	\$ 90,000.00	72,157.15	0.00	0.00	72,157.15
Accounting Services	\$ 7,800.00	4,125.00	0.00	0.00	4,125.00
Other Professional Fees	\$ 5,000.00	487.00	1,558.00	674.00	2,719.00
Garbage Collection	\$ 65,000.00	5,228.28	5,228.28	5,320.98	15,777.54
Other (Miscellaneous)	\$ 5,000.00	348.53	79.88	97.42	525.83
St. Lucie School Maintenance	\$ 6,000.00	834.00	381.19	272.33	1,487.52
Parks MSTU	\$ -	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	\$ 433,600.00	100,389.11	32,609.81	27,177.47	160,176.39

Balances	Oct 1 2019	31-Oct-19	30-Nov-19	31-Dec-19
Checking	16,332.03	100,776.27	19,290.69	22,733.61
Money Market	233,722.66	233,732.59	233,742.20	233,752.13
Ad Valorem	246,439.98	175,625.17	175,625.17	234,708.97
Parks MSTU	71,803.72	71,803.72	72,542.72	72,542.72
Discretionary RESTRCTD				13,528.00
Total Reserves	568,298.39	581,937.75	501,200.78	577,265.43

Town of St Lucie Village

Marshal's Report

January 1, 2020

J. Scott Dennis
Marshal

Report Dates: December 1-31, 2019

I have conducted **22 tours** of duty traveling throughout the Village at various times covering approximately **168 miles**. Additionally, secondary contacts, research, and code related meetings resulted in an additional **6 hours** of time.

Property Checks/Code Enforcement:

3011 N Indian River Drive (et.al.): Complaint received previously but regenerated regarding unpermitted construction of a fence extending approx. 2' onto the neighboring property to the North. A check failed to reveal any permit pulled. The adjacent property owners (Hodges) had a survey done to indicate the fence is in fact on their property. I have spoken to the Pruitts (Both Mr. and Mrs on multiple occasions) who each time promised to address the issue. A warning letter has gone out. OPEN PENDING

3429-3463 Old Dixie Highway: A draft citation has been drafted by the Village attorney and is undergoing editing and review. ONGOING

3130 N US1: Sarasola Marine Generator: UPDATE 12/30/19: Mr Sarasola has destroyed four boats and continues to address the issues. Continued Monitoring

DEMMING ROAD: (Abbreviation for unabridged version of events see previous reports)

Work scheduled for @December 5/6, 2019 OPEN PENDING. In preparation for Council/Mayor/Attorney briefings photographs were taken and presented to the Board. Numerous site visits and stood by during excavation process. After the installation of the culverts, visited the site numerous times to document conditions.

CODE ENFORCEMENT: To date we have had successful resolution of 22 incidents

CHAMBERLIN BLVD: Work has been completed and the watering contract has been implemented. I have met with personnel from Manny's Lawn Service numerous times during the watering process.

North Indian River Drive: Received a complaint regarding a large branch that fell from the Australian Pines on East side of NIRD @. At the direction of Mayor Thiess I solicited bids for the removal of the trees. In addition to removal quotes were received to grind the stumps, recommended to prevent regrowth and vehicle damage risks. The low bidder was Manny's Tree Service. He also gave a quote of \$200 to remove a washintonian on the South end of the monument, that was apparently struck by lightning.

AUXILIARY MARSHAL: After checking with our various insurance carriers, there is no issue with a volunteer marshal performing the duties in my absence. I feel this additional resource would serve the Village well. I request authorization to utilize an auxiliary marshal.

Hours in code related activities:

Demming Road 6 hours

Total of 4 hours at \$25.00 for \$150.00

St. Lucie Village Building Officials Report

December 1 2019 – December 31 2019

PERMITS and REINSPECTION FEES

R64-2019	J A Taylor Roofing 403 Rouse Rd. / Reroof Standing Seam	12/10/19	CC	\$167.29
R65-2019	Stanley Grontkowski, 311 Anchors Way / Fence Permit	12/14/19	CC	\$104.00
R66-2019	James Player Builders, 351 Anchors Way / Metal Building \$154.20 Permit Fee, \$50.00 Review Fee	12/17/19	CC	\$214.20
R67-2019	Environmental Land Dev., 323 Chamberlain Blvd / Demolition	12/17/19		\$129.00
R70-2019	Beth Hoskins, 2933 N. IRD / Finish upstairs	12/30/19		\$307.50

Total \$921.99

Inspections

Monthly Fee				\$740.00
Telephone Fee				\$50.00
Flood Plain Manager				\$106.00
R63-2019	Richard Lynch 2501 N.IRD / Framing	12/10/19		\$50.00
R59-2019	Debbie Freeland 4308 Village Palm Ln. / Shed Final	12/14/19		\$50.00
R66-2019	James Player Builders, 351 Anchors Way / Review	12/17/19		\$25.00
R60-2019	Vero Glass & Mirror 2931 N. IRD / Final Windows	12/18/19		\$50.00
R67-2019	Environmental Land, 323 Chamberlain Blvd / Final Demo.	12/23/19		\$50.00

Total \$1121.00