

CITY CHARTER OF THE TOWN OF ST. LUCIE VILLAGE, FLORIDA
(As amended by Ordinance 2004-1)

I. FORM OF GOVERNMENT.

The City of St. Lucie Village shall have an aldermanic form of government. The legislative body of the City shall consist of a mayor and five aldermen, which shall be known as the City Council.

II. POWERS OF GOVERNMENT.

The City Council of St. Lucie Village, Florida shall have all powers and authority as specified in Chapter 166, Florida Statutes (1983), or as said chapter is hereafter amended or supplemented.

III. MUNICIPAL OFFICERS.

a. Mayor

1. The Mayor shall be elected for a two (2) year term, and shall serve until his successor is elected and/or qualified.

2. The Mayor shall be the chief executive officer of the City, and shall perform such duties as may be required of him by statute or ordinance. He shall have supervision over all of the executive officers and employees of the City, and shall have the power and authority to inspect all books and records pertaining to City affairs and kept by any officer or employee of the City at any reasonable time.

3. The Mayor shall appoint by and with the advice and consent of at least three members of the Board of Aldermen all officers of the City whose election or appointment is not otherwise provided for. Any vacancies occurring in an appointed office shall be filled in the same manner.

4. Whenever there is a dispute as to the respective duties or powers of any appointed officer of the City, this dispute shall be settled by the Mayor after consultation with the City Attorney; the Mayor shall have the power to delegate to any appointed officer any duty which is to be performed when no specific officer has been directed to perform that duty.

5. In the event of a temporary absence or disability of the Mayor, the Vice-Mayor shall possess the powers of the Mayor.

In the event of a vacancy in the office of Mayor, the Vice-Mayor shall become Mayor and shall serve until the vacancy is filled by a general or special election.

6. The Mayor shall act for and on behalf of the City on formal occasions and receptions; but in his absence or inability to attend any such function the Board of Aldermen may select any other city officer to so act.

7. The Mayor shall be the presiding officer of the City Council at all regular or special meetings of the City Council.

b. Aldermen

1. The members of the Board of Aldermen shall be elected and serve for a two (2) year term. The Board shall be the legislative division of the City government and shall perform such duties and have such powers as may be authorized by statute, ordinance or City charter.

2. Regular meetings of the Board shall be held on the third Tuesday of each month at the hour designated by the Board, or on such other date and place as may be designated by the Board.

3. Special meetings of the Board may be called by the Mayor or three (3) Aldermen; provided that notice of such meeting shall be given to each member of the Board at least twenty four (24) hours before the time set for the meeting.

4. The Board of Aldermen shall annually select an Alderman on the Board who shall serve as Vice-Mayor.

5. A majority of the elected members of the Board shall constitute a quorum thereof.

6. In the event any vote by the Board of Aldermen results in a tie, the Mayor shall be entitled to cast a vote in order to break the tie.

7. The following shall be the standing Committees of the Board of Aldermen:

- a. Zoning and Law Enforcement
- b. Streets and Drainage
- c. Finances and Public Works

d. Licenses and Elections

8. The Mayor shall appoint an Alderman to chair each of the standing committees of the Board.

9. The Vice-Mayor shall serve as acting Mayor in the absence of the Mayor or if there is a vacancy in the office of Mayor.

10. In the event of a vacancy in the office of any Alderman, the Mayor shall appoint, by and with the advice and consent of at least three members of the Board of Aldermen, a replacement to fill the vacancy until the next general election of the municipality.

c. Marshal

1. The Marshal shall be appointed by the Mayor with the advice and consent, by affirmative vote of at least three members, of the Board of Aldermen.

2. The Marshal shall see to the enforcement of all ordinances of the City of St. Lucie Village and shall serve any and all notices or papers that may need to be served on any resident or person within the City.

3. The Marshal shall answer to the Mayor and shall perform any and all reasonable requests made to him by the Mayor; and, the Marshal may be terminated by the affirmative vote of three members of the Board of Aldermen.

4. The Marshal shall be a resident of St. Lucie County, Florida.

d. City Clerk

1. The City Clerk shall be elected and serve for a two year term and until a successor is elected and/or qualified as provided by Statute or Ordinance.

2. The City Clerk shall be bondable and before entering office, the City Clerk shall execute a bond in such amount as specified by Statute by the Board of Aldermen, conditioned upon the faithful performance of his duties.

3. The City Clerk shall be the custodian of the city seal, and shall affix its impression on documents whenever this is required.

4. The City Clerk shall act as and perform all of the duties of the City Treasurer unless the duties are otherwise assigned

by Resolution of the Board of Aldermen to the Deputy Clerk.

5. The City Clerk shall take Minutes of all meetings of the municipality, unless the duty is otherwise assigned by Resolution of the Board of Aldermen to the Deputy Clerk.

6. The Clerk shall be the custodian of all property, documents and records belonging to the City which are not assigned to the custody of some other officer.

7. In addition to the duties herein provided, the Clerk shall perform such other duties and functions as may be required by Statute, Ordinance, Resolution or directive of the Mayor or Board of Aldermen.

8. In case the office of City Clerk shall become vacant for any reason, the Board of Aldermen shall appoint a successor as "Acting Clerk". In the event the Board of Alderman appoints an Acting Clerk, the appointee shall be a resident of St. Lucie Village.

9. There is hereby created the office of Deputy Clerk. The Board of Alderman is authorized to appoint a Deputy Clerk who shall have the power and duty to execute all documents required by any law or Ordinance to be executed by the Clerk, and affix the seal of the City thereto whenever required. When signing any documents, the Deputy Clerk shall sign the name of the City Clerk followed by the word 'By' and the Deputy Clerk's own name and the words 'Deputy Clerk'.

10. The Deputy Clerk shall be bondable and before entering office, the Deputy Clerk shall execute a bond in such amount as specified by Statute by the Board of Aldermen, conditioned upon the faithful performance of his duties.

11. The duties and responsibilities of the City Clerk, any Acting Clerk and/or the Deputy Clerk may be further defined, specified or divided by Ordinance or Resolution of the Board of Aldermen of the Town of St. Lucie Village, Florida.